

Temporary Use Permit Application

PROJECT ADDRESS: _____ **Zoning District:** _____

Applicant _____

Owner _____

Applicant Address _____

Owner Address _____

City _____ State _____ Zip Code _____

City _____ State _____ Zip Code _____

Person to contact _____

Phone # _____

Phone # _____

Email _____

Email _____

☐ Check if same as applicant information

Type of Temporary Use Requested (Check One)

☐ Temporary Structure ☐ Temporary Use ☐ Dumpster ☐ Special Event

Read the statements below and sign to acknowledge agreement.

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate. Additionally, I hereby grant permission for the City of Riverside Zoning Administrator to enter upon the above mentioned property (or as described in the attachment) for the purposes of gathering information related to this application.

Owner Signature: _____ **Date** _____

Applicant Signature: _____ **Date** _____

Checklist:

- ☐ Aerial Map or Site Plan (Special Events)
☐ Completed Project Information
☐ Application fee (Card, Cash or Check made payable to the City of Riverside)
 Residential **\$40** Non-Residential **\$75**
 Work/Event without a Permit Penalty: **Double Total Permit Fee**

OFFICIAL USE ONLY

Permit No. _____	Intake Staff _____	Date _____	SWPA _____
Zoning _____	Approved _____	Denied _____	Comments _____
Police _____	Approved _____	Denied _____	Comments _____
Service _____	Approved _____	Denied _____	Comments _____
Fire _____	Approved _____	Denied _____	Comments _____
CM _____	Approved _____	Denied _____	Comments _____

Project Information:

Type of Temporary Use (e.g. Festival,
Construction, Farmers Market, Outdoor Sales)

Project, Business or
Organization Name:

Date(s)

Time:

From:

To:

Estimated # of people on site at any one
time:

Temporary Structures (include number
& sizes):

General Description (types of activity, etc.)

Check all that apply:

☐ Restrooms ☐ Signage ☐ Sound Equipment ☐ Alcoholic Beverages

☐ Food ☐ Open Cooking ☐ Rides ☐ Dumpster(s)

☐ Tent(s) ☐ Trailer(s)